



February 27, 2017

Dear Participants:

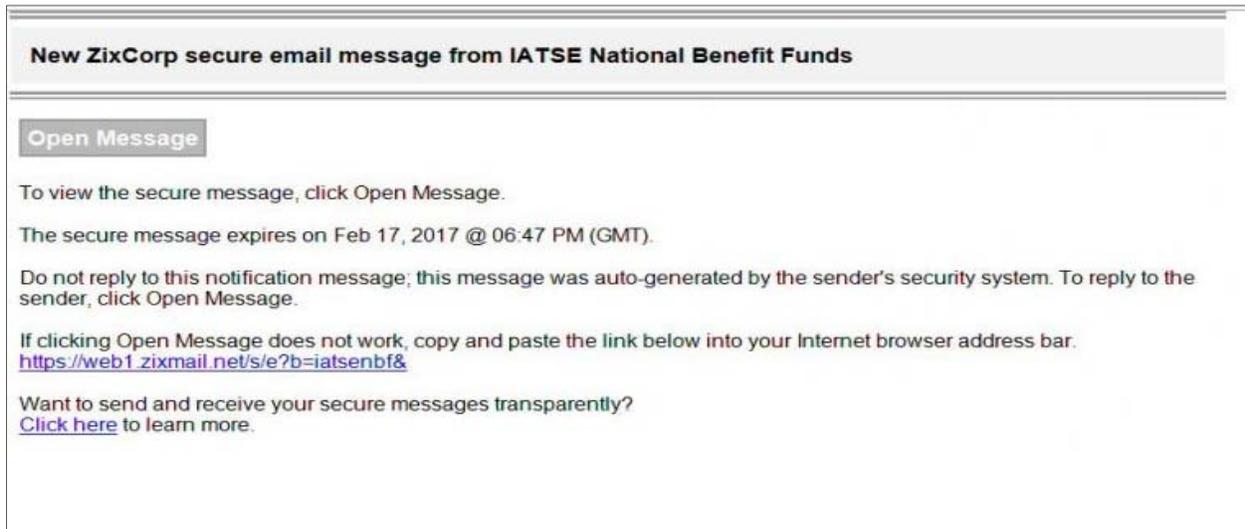
In today's world, email has become a common method of communication. It's fast and convenient. However, email is not a private conversation. It's easy for others to intercept messages and read them.

To maintain the confidentiality of private information sent via email, while ensuring compliance with privacy and regulations such as HIPAA, HITECH Act and State Data Security Laws, we are implementing a new email encryption service through Zix Corporation, the leader in email encryption services. This service will help us protect sensitive information, such as social security numbers, credit card data, and medical information within our email communications.

Beginning on March 2, 2017 all emails containing sensitive information between I.A.T.S.E. National Benefit Funds and you will be encrypted. You will be able to receive these encrypted email messages easily through the following method:

ZixPort:

You will receive a notification message with instructions to "Open Message" to open the encrypted email.



This button automatically re-directs you to our secure message center. **First time users of ZixPort will need to go through a simple registration process.** Once your account is activated, you may view the message and any attachments over a Secure Sockets Layer (SSL) connection.



Register Account

Enter your email address and a password to register and begin sending and receiving secure messages.

Email Address:

Password:

Re-enter Password:

Password Rules
 Passwords must be at least 6 characters in length, and meet 2 of the following conditions:

- Contain both alphabetic and numeric characters
- Contain both uppercase and lowercase characters
- Contain at least one special character, such as: ~!@#%&'

Passwords cannot match email address.

Want to receive your secure messages directly in your inbox? [Learn more.](#)

For Customer Support, send an email message to support@iatsenbf.org

Because we have implemented the “remember me” feature, subsequent visits will only require you to click “open message.” However, please retain your password for your records.



Welcome to the IATSE National Benefit Funds Secure Message Center

Email Address:

Password:

Remember Me

Forgot your password?

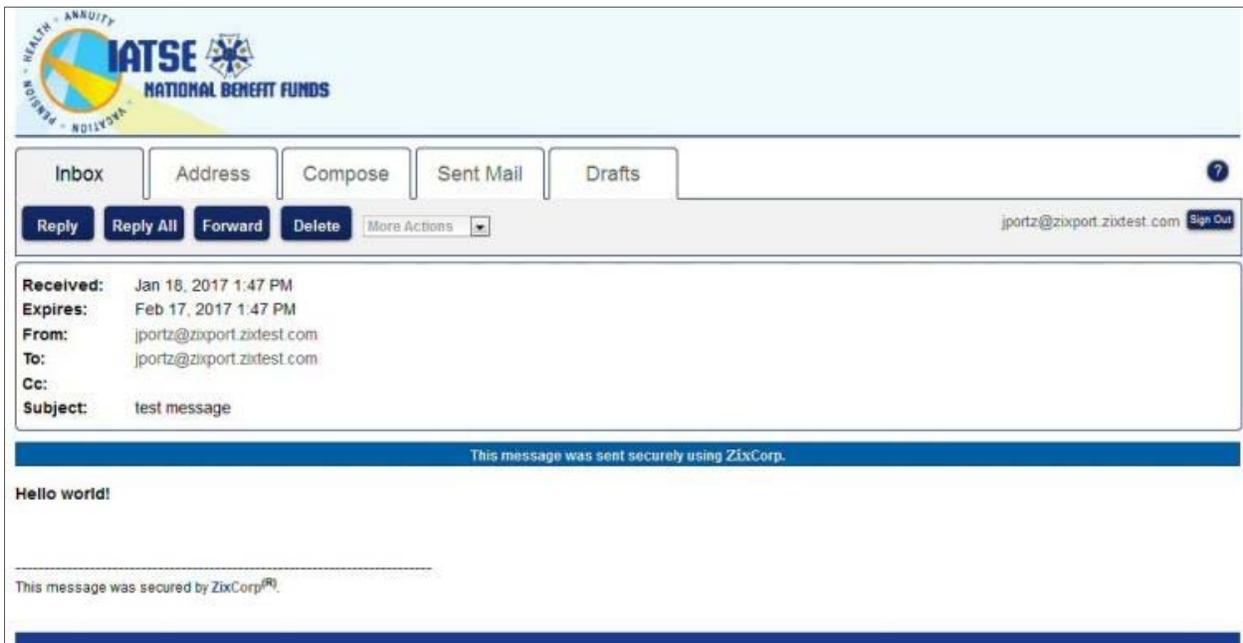
New to secure email?

Need more assistance?

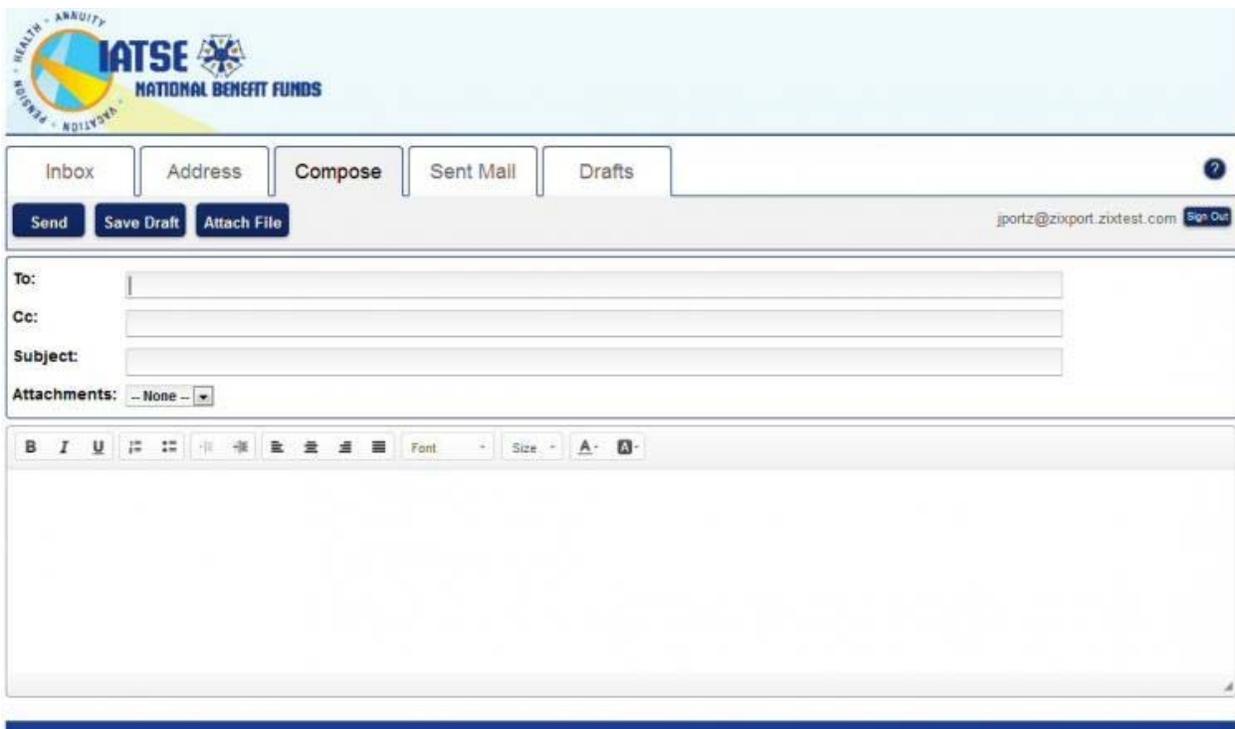
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After you register and sign in, your message opens and you can view the message details and reply directly from the **Secure Message Center**.



You can send an encrypted email to recipients at our organization from the **Compose** tab within the **Secure Message Center**. When you select the **Compose** tab you are taken to a page where you can compose your message.



It's important for us to note that if you are currently a ZixCorp gateway customer, then all encrypted email messages between our organization and you will be sent securely and delivered unencrypted into your inbox, just like any other email you receive.

In addition to the brief overview we have provided to you above, ZixCorp has provided us with some frequently asked questions below.

FREQUENTLY ASKED QUESTIONS

What Internet browsers are recommended?

Most Internet browsers will work, including Microsoft® Internet Explorer®, Mozilla® Firefox® and Apple® Safari™.

What mobile devices can be used?

Most major mobile devices can be used, including Apple® iPhone® and iPad®, BlackBerry® devices and Android® devices.

How long do I have to read my message?

Messages you receive expire 30 days from when you are sent the message.

At the I.A.T.S.E. National Benefit Funds, we are committed to protecting personal information, and are pleased to provide you with this easy-to-use solution.